

# WELLNESS IN THE WORKPLACE

## Mini-Guide for Building a Resilient Workforce

Creating a trauma-informed workplace involves implementing people-first policies and practices to support employees while fostering a culture of wellness and resilience.

As you craft your own workplace wellness goals, below are a few strategies to consider.

## Team-Building

Organize regular activities, including cultural practices, to foster social support among employees, strengthen team bonds and improve morale.

#### **Breaks & Breathing**

Encourage employees to take breaks for mindful breathing, a walk, time outside, etc., to actively center and ground oneself, especially during times of stress.

### Financial Well-Being

Develop and/or promote financial wellness programs by offering resources, workshops, and planning tools for retirement and financial management.

#### **Wellness Resources**

Provide and/or promote worksite and community wellness resources and materials, such as hotlines, toolkits, trainings, books, peer support, and more.

## Collaboration

Create opportunities for employees to partner and collaborate in the workspace, such as co-working spaces, group projects and team meetings.

#### **Health & Wellness**

Support well-being by integrating healthy choices like "wellness walks" and walking meetings, hydration stations, healthy snacks, quiet spaces, flexible schedules, etc.

## **Employee Assistance**

Promote and/or implement
Employee Assistance Programs
(EAPs) or other benefits to support
well-being like counseling services
and mentorship programs.

## Regular Check-Ins

Utilize personality strengths and "work style" assessments, and conduct 1-1 check-ins with staff to listen to team needs and increase connection and job confidence.

Offered by the Office of Wellness and Resilience, Office of the Governor, State of Hawai'i